

# MSJC Accreditation

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Classified Professional Day - March 22, 2017

Rebecca Teague - Dean, Institutional Effectiveness/ALO  
Brandon Moore, "The Other Dean", Institutional Effectiveness

# Plan for Today - Learning Accreditation Management & Effectiveness (LAME)

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- Brandon's Plan...
  - Try not to make you fall asleep
  - Make accreditation as interesting as possible
  - Confuse you with acronyms
  - Inundate and overwhelm you with information
  - Make fun of Rebecca...or Roger...or Jack...
- Rebecca's Plan...
  - Overview of Accreditation
  - Review of Accreditation Standards
  - Major Changes for Accreditation Self-Evaluation
  - MSJC Accreditation Self-Evaluation Process/Timeline
  - Role of Classified Professionals

# Overview of Accreditation

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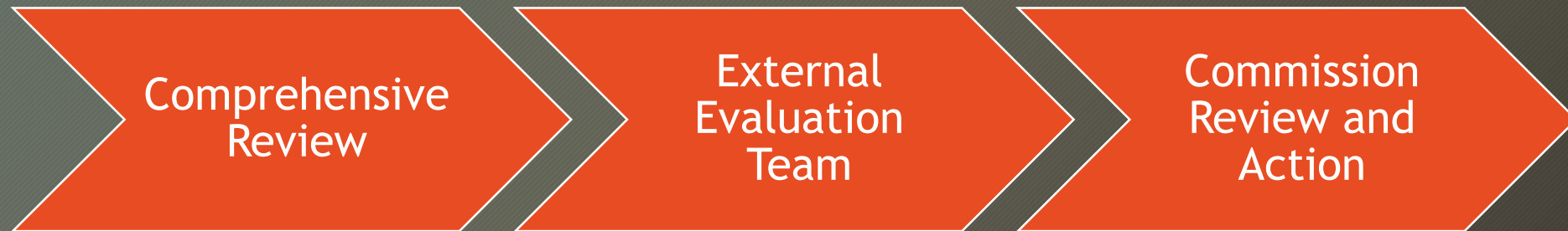
# ACCJC - Who are they and what do they do?

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- U.S. Accreditation (6 separate geographical regions/ 7 Accreditation bodies)
  - U.S. Department of Education
- Regional Accreditation - Western Region
  - Western Association of Schools and Colleges
    - 3 accrediting agencies (Senior Schools and Colleges, ACCJC, k-12)
- ACCJC
  - Accredits CA, Hawaii, Territories of Guam and American Samoa, Mariana Islands, Republic of Palau, Micronesia, Marshall Islands
  - Commission - 19 members of the public and member institutions

# The Accreditation Process

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# Self Evaluation Report

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- Address the ERs, Standards, Commission Policies and other requirements
- Provide content and evidence
- Include institutional set standards for student achievement and learning outcomes
- Provide and analyze existing evaluation, planning, and improvement data
- Assessment (based on data) of the quality of programs/services and institutional effectiveness
- Plans and actions for improvements
- Involve all institutional stakeholders



# The Joy Continues...

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- External Team Role
  - Appointed and Trained by the ACCJC
  - 10-12 team members representing academics and administrators
  - Site Visit
  - Reviews self evaluation report
  - Makes Recommendations and Commendations
  - Submits Evaluation Team Report to CEO and ACCJC
- Commission Role
  - Makes additional recommendation and direction for improvements
  - Action Letter

# Accreditation Standards

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# Standard I: Mission, Academic Quality and Institutional Effectiveness and Integrity

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- Mission and purposes of institution and institutional effectiveness achieving the mission
- Data-driven assessment and continuous quality improvement and student achievement and learning
- Clarity, accuracy and integrity of institutional information and processes

# Standard II: Student Learning Programs and Services

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- Quality and rigor of instruction, student support, learning services

# Standard III: Resources

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- Capacity of human, physical, technological, and financial resources to support the achievement of mission and maintain institutional integrity



# Standard IV: Leadership and Governance

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- Decision-making roles and responsibilities and the capacity of leadership to support and achieve mission and student success
- Effectiveness of the governance structure, the CEO and the governing board

# Required Evidence/Data

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- Disaggregated Student Achievement and Learning (Outcome) Data
- Data on Incoming Students
- Data on Enrolled Students
- Data on Graduates
- Evidence of student learning outcomes and assessment
- Evidence of quality of program review
- Evidence of quality student support services
- Evidence of Financial Performance and Integrity
- Evidence of quality of international activities
- Evidence of compliance with other areas related to federal requirements

# Major Changes for the Upcoming Self-Evaluation

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- New Standards / Eligibility Requirements Process Changes
- 12-18 Month Reaffirmation Period
- 7-year Overall Accreditation Cycle
- Quality Focus Essay (QFE) - Midterm Report Focus
- Larger and More Diverse Evaluation Teams
- ACCJC CEO Retirement/National Search
- CEO Accreditation Workgroup



# MSJC Accreditation Process/Timeline

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# TEAM MSJC

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- CEO (Roger) /ALO (Rebecca) /Faculty ALO (Ted Blake)
- Steering Committee
- Standard Workgroups
- Executive Cabinet
- Editors
- Evidence Collection
- Participatory Governance Involvement \*including students
- Communication Structure

# Accreditation Steering Committee

Chair(s): Roger Schultz, Rebecca Teague (ALO), Ted Blake





# Spring 2018 Visit

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Major events in the accreditation process	Spring visit
Institutional self evaluation report submitted to ACCJC	January 2018
Evaluation Team Visit	March 12-15, 2018
Draft Evaluation Team Report sent to college CEO for correction of errors of fact	April 2018
Commission meeting and decision on accreditation	June 2018
Commission Action letter received by College and posted to the college website	July 2018

# All Vacations and Holidays Cancelled for the Next Year!

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## Spring 2017 (January-May)

- Monthly Steering Committee and Standard Workgroup meetings
- Finalize Evidence Collection
- Complete Standard II and III Drafts
- Full draft - disseminate for campus review/feedback
- Draft of Quality Essay topics and disseminate for campus review/feedback

## Summer 2017 (June- August)

- Monthly Steering Committee and Standard Workgroup meetings
- Final Draft Self-Evaluation Completed

## Fall 2017 (Sept-December)

- Monthly Steering Committee and Standard Workgroup meetings
- Final Vetting/Approvals of Self-Evaluation Report to Academic Senate, Classified Senate, SGA, and Institutional Leadership
- Self-Evaluation Report - Information Item at BOT (November 2017)
- Self-Evaluation Report - Action Item at BOT (December 2017)

# They're HERE...Spring 2018 (January - March)

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- Mock Site Visit
- Monthly Steering Committee and Standard Workgroup meetings
- Site Visit Preparation/Training/Updates
- Submission of Self-Evaluation Report to Commission
- Site Visit
- Site Visit De-brief



# Classified Roles/Responsibilities

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- Informed about the Eligibility Requirements, the Accreditation Standards, Commission policies
- Training about the accreditation processes and Eligibility Requirements, Accreditation Standards and Commission policies.
- Participation in the accreditation process.
- Receive regular reports on the progress of the review process and development of the Report and should give direct input on those areas of the Standards

# Next Steps

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- Check out Accreditation Website
- <http://www.msjc.edu/InstitutionalPlanningandEffectiveness/Pages/Accreditation-Steering-Committee-2018.aspx>
- Drafts for Review and Feedback
- Updates on Timelines/Deliverables
- Focused Presentations on Each Standard

Questions?

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